

Lewiston City Library
Library Board of Trustees
Regular Meeting | March 16, 2022
Event Space

1. Call to Order: Meeting was called to order at 5:31 pm by Dr. Andy Hanson
Trustees Present: Dr. Andy Hanson, Diana Ames, Josh Brown
Trustees Absent: Trisha Decker
Councilor Liaison: Rick Tousley
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino,
Library Assistant Daniel Boe
2. Recognition of Visitors
 - a. Marsha Creason - Lewiston Library Foundation President
 - b. Daniel Boe - Lewiston Library Assistant
3. Approval of additions and deletions to agenda, if any - None
4. Public Comment and correspondence
 - a. Lynn shared cards received in honor of Kathy Fellows and Yvonne Fate. Gabby Hardie also wrote a thank you note as she has left the library for other opportunities and moved away from our community.
5. City of Lewiston Council Report
 - a. R. Tousley reported that Dan Marsh will be leaving after 25 years. He reported this is due to reorganization within the City. He included that the City is in the process of trading some land with the county for the construction of the new courthouse, the Council approved a five year contract for cameras for the Lewiston Police Department and that Josh Brown was officially approved by the council to be a library board member. Other items that the council will be working on including the fish and dam issue were mentioned.
6. Library Foundation Report
 - i. M. Creason reported that they didn't have a quorum at last month's meeting so the Foundation didn't formally meet. She commented that they won't have a meeting this month but plan to have a longer meeting retreat next month to consider upcoming priorities. Marsha reported that final payment will be paid out officially tonight. It was asked by D. Ames if any new members have been added and Marsha that none had but that are still in need. M. Creason reported that the Foundation has purchased the remaining Reading Mother maquettes and Sharon Taylor had indicated that she will be breaking the mold after these are cast.
7. Consent Agenda - Action Item
 - a. Approval of Minutes of Previous Meetings: February 16, 2022
 - b. Review of Statistical Report
 - c. Approval of Statement of Expenses

- d. Diana Ames moved to approve the consent agenda items including the approval of minutes, statistical report, and the statement of expenses and Josh Brown seconded. All in favor. Motion passed.

8. Committee Reports

- a. Diana Ames informed the board that she did not make the meeting and was not able to follow up with the committee. Director L. Johnson added the committee is planning to offer a children's art exhibition for early spring of 2023.

9. Director's Report

a. Introduction of Staff Member

- i. Lynn Johnson introduced Daniel Boe, library assistant, to the Board. Daniel mentioned that he loves dealing with the variety of problems that arrive at the help desk. Dr. A. Hanson asked D. Boe what policies he would change at the library and he responded by stating that he felt all policies here are fair and in the interest of keeping the public and staff safe.

b. Digital Inclusion summit

- i. Lynn reported that she attended the Digital Inclusion Summit, a two half day online event by the Idaho Commission for Libraries. She discussed funding that will be coming to our state from the federal legislation passed, goals of digital inclusion, who will be managing the planning process for Idaho and topics that she learned more about during the summit.

c. Staffing Update

- i. L. Johnson reported that the library held interviews for the open library assistant positions. Two candidates were selected and offered the jobs. They have been accepted.

10. Unfinished Business

a. Request for Funds from Foundation for Rooftop Project - Action Item

- i. Diana Ames requested from the foundation to fund the rooftop project in the amount \$42,702.87 as a final payment and Josh Brown seconded. All in favor. Motion passed.

b. Approval of Moving Funds from Trust to Capital Cash Account - Action Item

- i. Diana Ames moved to approve moving the funds from the library trust account to the capital cash account for final payment and Josh Brown seconded. All in favor. Motion passed.

c. Approval of Rooftop Construction Project Expenses - Action Item

- i. Diana Ames moved to approve the rooftop construction project expenses in the total of \$42,702.87 as a final payment and Josh Brown seconded the motion. All in favor. Motion passed.

d. Fire Monitoring Contract - Action Item

- i. Diana Ames moved to approve the fire monitoring contract from Fisher Systems in the amount of \$1,100 and Josh Brown seconded. All in favor. Motion passed.

e. Best Practices Review - Facilities

- i. Lynn reviewed the facilities section of the Best Practices list with the board and discussed items that may still need to be improved.

f. Items Moved from Consent Agenda - Action Item

- i. None

11. New Business

- a. House Bill 666 - Action Item

- i. L. Johnson informed the board that it is now awaiting a hearing in the Senate. L. Johnson and the board discussed the bill and the ramifications that it could have for the public library and its staff. At this time the board will take no formal action as a board.

12. Schedule of Upcoming Meetings

- a. Regular Meeting: April 20, 2022

- b. Regular Meeting: May 18, 2022

13. Adjournment:

The meeting was adjourned at 7:07pm. Josh Brown moved to adjourn.